

## Milford Borough Council Reorganization Meeting Minutes 1/2/24

The Milford Borough Council met January 2, 2024, at 12PM in the Borough Hall located at 109 W. Catharine Street for a Reorganization meeting. This meeting was advertised and open to the public. The meeting was called to order by Secretary/Treasurer Lombardo in the absence of Mayor Strub.

**Council discussion and vote for Meeting President:** The Council voted Joseph Dooley as the meeting president followed by the Pledge of Allegiance.

**Presentation of Affidavits of Residency and Certificate of Elections-Newly Elected or Re-Elected**

**Council Members:** Secretary/Treasurer Lombardo informed the Council that all affidavits have been received and all members needing swearing in have done so.

**Present were Council Members Joseph Dooley, Maria Farrell, Peter Cooney, George Lutfy, Sharmie Ford and Richard Provenzano. Also present were Solicitor Jason Ohliger and Secretary/Treasurer Francesca Lombardo. Mayor Sean Strub and Council Member Doug Manion were not present.**

**Adopt Agenda:** Motion to adopt the agenda by Farrell/Lutfy, AIF.

**Election of Council President & Vice President -**

- a. Joseph Dooley was nominated for and elected Borough Council President, AIF.
- b. Maria Farrell was nominated for and elected Borough Council Vice President, AIF.

**Council President Dooley then took over leading the meeting.**

**Nomination for and election of President Pro-Tem:** Council member George Lutfy was elected President Pro-Tem, AIF.

**Appointment of Vacancy Board Chair:** Luke Turano was re-appointed as the Vacancy Board Chair by Farrell/Lutfy, AIF.

**Appointment of Borough Secretary/Treasurer:** Francesca Lombardo was re-appointed as the Secretary/Treasurer by Provenzano/Farrell, AIF.

**Appointment of Borough Solicitor, Alternate Solicitor, Zoning Hearing Board Solicitor AND Civil Service Commission Solicitor:** Motion to appoint by Farrell/Ford, AIF.

- a. Borough Solicitor- Jason Ohliger
- b. Alternate Borough Solicitor- Matt Galasso
- c. Zoning Hearing Board Solicitor- Justin Pfaff
- d. Civil Service Commission Solicitor - Justin Pfaff

**Appointment of Borough Officials, Newspapers, Banks:** Motion to appoint by Lutfy/Farrell, AIF

**Auditor-** Kirk Summa

**Borough Engineer-** Kiley Associates

**Emergency Management Coordinator-** Dave Ruby

**Borough Historian-** Matt Osterberg

**Newspapers-** Pike County Dispatch, Pocono Record, Pike County Courier

**Banks-** NBT Bank, PLGIT, Wayne Bank and Dime Bank

**Poet Laureate -** Chuck O'Neil

**Appointments of Zoning, Building, Sewage and Code Enforcement Officials:** Motion to appoint by Lutfy/Farrell, AIF.

**Zoning and Code Enforcement-** SFM Consulting LLC

**Building Inspector-** SFM Consulting LLC

**Sewage Enforcement Officer-** Will Whitehead, alternate Ron Tussell

**Appointments to fill members' expired terms or resignations of Municipal Water Authority, Shade Tree Commission, Zoning Hearing Board, Historic Architectural Review Board, Planning Commission, Recreation Commission, Grants Committee, Public Safety Committee and others if needed**

**Council Assignments to Borough Committees:** Motion to appoint by Farrell/Provenzano, AIF.

- a. **Shade Tree Committee** – Paul Labounty

- b. **Zoning Hearing Board**- David Heim
- c. **Milford Water Authority**- Scott Sheldon
- d. **Police/Public Safety Committee**- Doug Manion, Rich Provenzano, Fred Weber, Rob Ciervo, Luke Turano

**Approval of Meeting dates, times, and holiday schedule for 2024:** Motion to approve by Farrell/Provenzano, AIF.

**Adopt 2024 Fee Schedule:** Motion to adopt by Lufty/Ford, AIF.

**Other Council Business**

- a. Discussion and vote to re-open and advertise the 2024 Budget. The 2024 Budget was re-opened to include increases to several expense accounts to reflect the increase in health insurance, fire hydrant fee and legal fees for union negotiations. The Mil rate was dropped by 2.25 mils to offset the increase in water fees. The General Fund will have to use \$47,173 from the 2023 surplus in order to balance the budget. **Motion to re-open and advertise by Farrell/Lutfy, AIF.**
- b. Discussion and vote on letter to Milford Township to protect aquifer. This discussion was moved to the January 22 meeting due to the absence of Council Member Manion.

**Public Comment:** None

**Motion to adjourn at 12:21pm by Farrell/Ford, AIF.**