

Milford Borough Council Reorganization Meeting Minutes 1/5/26

The Milford Borough Council met January 5, 2026, at 8AM in the Borough Hall located at 109 W. Catharine Street for a reorganization meeting. This meeting was advertised and open to the public. The meeting was called to order by Mayor Candace Mahala followed by the Pledge of Allegiance.

Presentation of Affidavits of Residency and Certificate of Elections-Newly Elected or Re-Elected

Council Members: Secretary/Treasurer Lombardo informed the Council that all affidavits have been received.

Oath of Office for Council Members (Those who were not already sworn in) Council Members Maria Farrell and Doug Manion were sworn in by Mayor Mahala.

Present were Council Members Joseph Dooley, Maria Farrell, Peter Cooney, George Lutfy, Doug Manion, Sharmie Ford and Richard Provenzano. Also present were Solicitor Jason Ohliger, Mayor Candace Mahala, and Secretary/Treasurer Francesca Lombardo.

Adopt Agenda: Motion to adopt the agenda by Dooley/Manion, AIF.

Election of Council President & Vice President -

- a. Joseph Dooley was nominated for and re-elected for Borough Council President, AIF.
- b. Maria Farrell was nominated for and re-elected for Borough Council Vice President, AIF.

Nomination for and election of President Pro-Tem: Council member George Lutfy was re-elected for President Pro-Tem, AIF.

Appointment of Vacancy Board Chair: Luke Turano was re-appointed as the Vacancy Board Chair by Farrell/Lutfy, AIF.

Appointment of Borough Secretary/Treasurer: Francesca Lombardo was re-appointed as the Secretary/Treasurer by Manion/Farrell, AIF.

Appointment of Borough Solicitor, Alternate Solicitor, Zoning Hearing Board Solicitor AND Civil Service Commission Solicitor:

- a. **Borough Solicitor-** Jason Ohliger - **Motion to appoint by Lutfy/Farrell, AIF.**
- b. **Alternate Borough Solicitor-** Matt Galasso - **Motion to appoint by Manion/Farrell, AIF.**
- c. **Zoning Hearing Board Solicitor-** Justin Pfaff - **Motion to appoint by Manion/Farrell, AIF.**
- d. **Civil Service Commission Solicitor -** Justin Pfaff - **Motion to appoint by Manion/Farrell, AIF.**

Auditor- Kirk Summa - **Motion to appoint by Farrell/Manion, AIF.**

Borough Engineer- Kiley Associates - **Motion to appoint by Manion/Lutfy, AIF.**

Emergency Management Coordinator- Dave Ruby - **Motion to appoint by Manion/Farrell, AIF.**

Borough Historian- Matt Osterberg - **Motion to appoint by Manion/Lutfy, AIF.**

Newspapers- Pike County Dispatch, Pocono Record, Pike County Courier - **Motion to appoint by Manion/Farrell, AIF.**

Banks- NBT Bank, PLGIT, Wayne Bank and Dime Bank - **Motion to appoint by Manion/Lutfy, AIF.**

Appointments of Zoning, Building, Sewage and Code Enforcement Officials:

Zoning and Code Enforcement- SFM Consulting LLC - **Motion to appoint by Lutfy/Manion, AIF.**

Building Inspector- SFM Consulting LLC - **Motion to appoint by Lutfy/Manion, AIF.**

Sewage Enforcement Officer- McKayla Stevens, alternate Ron Tussell - **Motion to appoint by Manion/Lutfy, AIF.**

Appointments to fill members' expired terms or resignations of Municipal Water Authority, Shade Tree Commission, Planning Commission, Civil Service Commission, and others if needed

Council Assignments to Borough Committees:

- a. **Shade Tree Committee** – Dale Thatcher & Maria Farrell for 5-year term - **Motion to appoint by Manion/Provenzano, AIF.**
- b. **Planning Commission** – Heidi Braun & John Messer for 4-year term - **Motion to appoint by Manion/Farrell, AIF.**
- c. **Municipal Authority** – Doug Manion for 5-year term - **Motion to appoint by Provenzano/Lutfy, AIF.**
- d. **Civil Service Commission** – Heidi Braun for 6-year term - **Motion to appoint by Manion/Provenzano, AIF.**

Poet Laureate - Chuck O'Neil- **Motion to appoint by Manion/Farrell, AIF.**

The Public Safety Committee will not be re-established as this time as per Mayor Mahala.

Approval of Meeting dates, times, and holiday schedule for 2026: **Motion to approve by Manion/Farrell, AIF.**

Adopt 2026 Fee Schedule: **Motion to adopt by Manion/Lutfy, AIF.**

Public Comment: Fred Weber thanked the Council Members for their continued service to the Borough.

Motion to adjourn at 8:15am by Manion/Farrell, AIF.