

MILFORD BOROUGH – MEETING MINUTES 7/20/26

Milford Borough Council met on July 20, 2026 at 7PM in the Borough Hall located at 109 W. Catharine Street for a regular council meeting. This meeting was advertised and open to the public. Present were President Joseph Dooley, Vice President Maria Farrell, Council Members Peter Cooney, Doug Manion, Sharmie Ford and Richard Provenzano. Also present were Solicitor Jason Ohliger, Mayor Candace Mahala, and Secretary/Treasurer Francesca Lombardo. Council Member George Lutfy was not present. The meeting was called to order followed by a roll call and the Pledge of Allegiance.

Adopt Minutes: 6/15/26. Motion to approve by Manion/Provenzano, AIF.

Adopt Agenda: Motion to adopt agenda with addition of # 5k under new business and # 18 by Manion/Provenzano, AIF.

Public Comment: TC Crawford from Action Bikes spoke in regards to the sidewalks discussion and stated that he has contacted Coach Bus to have the bus stop moved due to a lack of sidewalk and damage being done to the parking lot area. Aaron Stark from Café Wren and Tamara Chant also stated that a sidewalk should be installed in that area for safety reasons.

New Business:

- a. Subsurface groundwater evaluation required by DEP
 - i. Open two bids received via PennBid. The two bids received were from ARM Group and CP Engineers. ARM Group bid amount was \$110,655 and CP Engineers was \$92,500 but this bid did not include drilling.
 - ii. Discussion and vote to select hydrogeologist. President Dooley stated that the \$110,655 will come out of the \$400,000 the Borough was approved for through a federal grant. Fred Weber, Isabel Smith, and Tamara Chant asked the Council how much experience the Borough SEO has since they will be a part of maintaining the new sewer system. President Dooley stated that the SEO does not participate in this type of study.
Motion to approve the bid from ARM Group in the amount of \$110, 655 by Manion/Farrell, AIF.
- b. Discussion re sidewalks. This discussion was tabled to the next meeting.
- c. Discussion on special event approval follow-up. President Dooley stated that several complaints came in after Music Fest because bands were still playing well after 10:00pm. The special event application from Milford Presents showed amplified sound between 11:00am and 8:00pm. Discussion on who is responsible for monitoring this. Dooley also noticed that the water barricades in place to close off streets/alleys were not filled with water. After much discussion it was determined that the MPD will be in communication with the event sponsors/coordinators and ensure they are following through with what was approved on the special event application.
- d. Discussion and vote on 2026 paving needs. President Dooley stated that he and Council Member Provenzano drove around to look at some alleys they believe need to be paved. Once the list is approved the Borough PennDOT rep, Jeff Roback, will meet with Councilman Provenzano and visit each alley approved to be paved. The Council decided to remove all paving on Cranberry Alley and extended the paving of Apple Alley from Currant Alley to Seventh Street. Council Member Ford asked if the DPW could fill in some potholes on Catharine Street at Broad Street as they are a safety risk. Council Member Provenzano stated that he will have them filled. Resident Craig Selnick stated that the rain runoff by his house on Catharine Street is bad. Council Member Provenzano said that he would stop by with Paul from DPW to take a look. **Motion to approve the paving list by Farrell/Provenzano, AIF.**
- e. Discussion and vote to enter Hallmark Channel's Merriest Christmas Contest. **Motion to approve to enter the contest by Manion/Ford, AIF.**
- f. Update on MEC Pathway Project. Maureen Dooley from the MEC stated that 4ft wide sidewalks will be put in place on High Street at both Biddis Park and Veterans Park. In Biddis Park there will be concrete paths, some mulch/landscaping and additional benches. The Water Authority will be putting in a water line for maintenance purposes and for a fountain the MEC is considering as a future project for Biddis Park.
- g. Discussion re correspondence. Council Member Ford stated that there should be a policy for how correspondence are recorded and distributed to the Council. Council Member Ford will add the policy that was drafted to the share drive for the Council Members to make changes or additions to the policy.
- h. Process for use of Borough Parks. Council Member Manion is going to look into this and report back to the Council at the next meeting.
- i. Discussion and vote on Non-Discrimination Policy. President Dooley stated that part of the EPA Grant the Borough is applying for, states that we need a Non-Discrimination Policy. **Motion to approve by Manion/Provenzano, AIF.**

- j. Route 6 Alliance award and vote to approve up to \$550 to attend award ceremony. Milford Borough was chosen to receive the Heritage Community of the Year award. Council Member Provenzano is going to accept the award on the Council's behalf. **Motion to approve by Farrell/Manion, AIF.**
- k. Discussion and vote on applying for police grants up to \$75,000 with no match. The Council decided that this does not have to be an agenda item because there is not match is required from the Borough.

Old Business:

- a. Update on Pension Plan Resolutions. Solicitor Ohliger stated that he has been working with Girard, the Boroughs pension administrators, to put together the resolutions for a vote next month.
- b. Update on flags. Council Member Cooney stated that the flags are going to stay up until July 31st and all the flags except for 35 flags will be taken down by Michael Scheibner after that.

Mayor's Report: Mayor Mahala provided data on the number of calls, violations, and traffic accidents for the month of June. The Mayor stated the intern has been working with a few of the officers at different shift times. Part-time Officer Byrnes has started his training and Corporal Carvounis will be attending Alert Training. The MPD is working with the Pike County Sheriffs department to update the range to meet the new standards. Traffic details and crosswalk details are ongoing. Power traffic shifts have been added to the weekend schedule and the MPD has increased foot and bike patrols throughout the summer.

Treasurer's Report: For June, the General Fund collected \$18,381 in interest to date. Real Estate taxes collected in June were \$533,269, Real Estate Transfer Tax was \$86,364, Earned Income Tax was \$355,022, and LST Tax was \$31,280. **Motion to approve by Farrell/Manion, AIF.**

HARB/Certificates of Appropriateness:

- a. 410 Broad St. – Applejack Holdings LLC – change existing sign to add new panel in same color and material – approved via administrative review. **Motion to approve by Manion/Farrell, AIF.**

Special Events/Applications:

- a. Septemberfest – Jive bar – 9/12/26 – Road Closure. **Motion to approve by Manion/Provenzano, AIF.**
- b. Blues, Brews and BBQ – Milford Matamoras Rotary Club – 10/17/26 – Road Closure – Request Waiver of Fee. **Motion to approve by Farrell/Manion, AIF.**

Committee Reports:

Council Member Provenzano stated that the Route 209 Sawkill Bridge construction will be starting in August as well as the exclusive crosswalks. A drainage system has to be put in place with the approval of resident Crenlin. The bridge is being done in 3 phases. Kiley and Associates started surveying the crosswalks for the application to approve the Rapid Flashing crosswalk signs. Council Member Provenzano is also working on a grant in the amount of \$211,000 for River Road project. The cleanup on the verge and gutters has been completed by the DPW. A new barrier was installed on 8th Street by DPW after it was knocked down by a vehicle.

Correspondence:

- a. Email re Action Bikes request to move Coach bus stop. TC Crawford let the Council know that he had emailed 11 photos to Secretary/Treasurer Lombardo for the Council to see the damage to the parking area and where the crosswalk lines are painted. He has asked the Council to take into consideration these pictures and come up with a plan to install a sidewalk in front of and on the side of the business.
- b. Pike County America 250th Community time capsule. Pike County Commissioners sent out an email asking the Borough to participate in the time capsule project to preserve the story of the community for future generations. The time capsule will be opened on America's 300th anniversary on July 4, 2076.
- c. Any other later correspondence. A letter was received from the Milford Community House regarding a donation towards the outdoor restroom building. This will be added to next month's agenda.

Appointments/Resignations: None

Borough Solicitor Update: None

Council President Update: President Dooley thanked all who helped with the mast and trout being placed back on the Borough Building, such as Frank Tarquinio, Councilman Rich Provenzano, Stella Provenzano and Rob Ciervo.

Public Comment on Matters Under Borough Control: Jerry Weinstock from Dingmans Ferry stood and stated that Council Member Pete Cooney has been engaging in harassing comments toward him via his personal Facebook account.

Fred Weber and Tamara Chant both asked how many years' experience the Borough SEO has. President Dooley stated that Makayla Stevens, Borough SEO, has one years' experience, is a certified SEO and is being mentored by an experienced SEO. Isabel Smith asked where the videos and pictures are being stored from the camera at Broad St & Harford St and is the Borough sending these images to ICE. President Dooley stated that the camera is only used in case there is an accident at that intersection or a truck knocks down the bollard at this corner. Mayor Mahala let Isabell Smith know that the Borough Police does not have a contract with ICE.

Executive Session: The Council asked the audience to leave so they can go into an executive session to discuss personnel matters.

Discussion and vote to advertise for a full-time police officer. Motion to approve by Manion/Cooney, AIF.

Motion to adjourn @9:30pm by Manion/Cooney, AIF.