

**NOVEMBER 5, 2018 REGULAR BOROUGH COUNCIL MEETING
MINUTES**

- 1. PRESIDENT TARQUINIO CALLED THE MEETING TO ORDER AT 7:01 PM. PRESENT: TARQUINIO, COUNCIL MEMBERS ROB CIERVO, ANNETTE HAAR, ADRIANE WENDELL, LUCAS TURANO, VP MEAGEN KAMEEN, TREASURER GREG MYER, SOLICITOR JIM SCANLON, SECRETARY PAMELA AHLSTRAND AND MAYOR SEAN STRUB. COUNCIL MEMBER KATRINA FOSTER ARRIVED AFTER ROLL CALL. MEETING WAS OPENED WITH THE PLEDGE OF ALLEGIANCE, FOLLOWED BY A MOMENT OF SILENCE IN MEMORY OF KYLE PASCO, A LOCAL TEEN WHO LOST HIS LIFE OVER THE WEEKEND, AND FOR THOSE WHO LOST THEIR LIVES IN THE SHOOTING IN PITTSBURGH.**

- 2. Adoption of Agenda: BY MOTION OF HAAR/CIERVO, COUNCIL ADOPTED THE AGENDA AS PRESENTED.**

- 3. Adoption of Minutes: BY MOTION OF WENDELL/HAAR, COUNCIL ADOPTED THE MINUTES OF THE OCTOBER 1, 2018 REGULAR MEETING AS SUBMITTED; BY MOTION OF TURANO/HAAR, COUNCIL ADOPTED THE MINUTES OF THE OCTOBER 16, 2018 WORKSHOP MEETING AS SUBMITTED (KAMEEN, WENDELL, CIERVO ABSTAINING, as they were not present).**

- 4. Presentation of GAR-PO-FIRE Checks – Annette Haar: Acknowledged co-chair Linda Pinto; raised over \$28,000; has checks for \$9,388.97 for EACH Milford Garden Club, MPD, and MFD. Presentations made as follows: Jack Boyle presented to Kevin Mann (MFD); Kascia Lojewska(“Behind the French Door”) presented to Chief McCormack (MPD); Linda Pinto presented to Liz Stein (Garden Club); Katrina Foster presented flowers to Linda Pinto. President Tarquinio thanked Haar for all her work.**

TARQUINIO ANNOUNCED THAT WORKSHOP MEETING WILL BE HELD ON NOVEMBER 13th at 11:00 AM, instead of 11/20.

- 5. Public Comment:**
 - Valerie Meyer – Shade Tree Commission – Gave update- Peter Rushton and Paul Labounty just came back from pruning workshop held at PennState Extension; preparing trees on Broad & Harford for Christmas lights; there is now an on-line training called “tree tenders”. Meyers has info if anyone interested; Commission will be tying yellow caution tape on trees to be pruned (either clearance or crown pruning). Should be doing next week; pruning is part of grant; inventory tally portion finished.**

 - Kevin Mann, Captain, MFD, gave his monthly report (attached). Thanked Haar for the donation to the fire dept.**

- Reggie Cheong-Leen (resident) – two comments: he is on Planning Commission, took two training courses; would like planning to review comprehensive plan. Tarquinio said yes- can be done by planning commission. Second, he questioned closing of street for event at the Dimmick. Kameen explained that these events benefit a non-profit. Tarquinio/Haar noted that it only happened twice this year; Cheong-Leen said he feels it devalues his property.

-Jon Kameen – asked about update on Mott St Bridge-change? Behind? Reason for delay? Tarquinio said he will try to find answer, said County is not managing; MK said the County claims it isn't managing; contacted about creosote contamination, and said to contact State. Tarquinio will pursue.

-Tarquinio announced that there will be a meeting about the proposals for the riverfront project- November 19th, 6:30 PM, at the Boro Hall. Just a presentation of concepts; surveys have been done, architectural concepts. Question from Jon Kameen- parking? Police enforcement? Question from Paul Labounty- concurrent jurisdiction? Haar said this is a project they are just exploring at this time; Kiger (resident) noted this is not for swimming access; Tarquinio said this is more for viewing, pathway to river, not a beach. Chuck O'Neil (resident) commented that unless Brookhill Rd is open, restricts police vehicle access; Mayor Strub said there has been no discussion about beach, campfire, etc. Area already open to the public, no expansion proposed; very small piece of property; not comparable to the NJ side.

-O'Neil asked about Brookhill Rd. – Will it be fixed? Tarquinio said drainage is to be fixed, but grant was not received to fix the road; O'Neil asked about path- could it be opened for walking? Haar said they need to get a handle on the erosion before any fencing.

6. Special Event/Banners: NONE

7. COMMITTEE REPORTS:

a. Zoning/Law – Wendell gave an update- Draft of new fee schedule; would like to adopt by Resolution in December or January. Some defined within the Code; will change language in the Borough Code and refer back to Fee Schedule; discussed penalty for late applications, cost of copies; Tarquinio commented that this is not to make a profit, but to cover costs.

- Final Draft of Code from General Code- need to make some minor adjustments; some changes including fees; need concurrence from Council so can submit to County Planning, then send back to General Code. Reviewed those changes: From the Boro Code- Chapt. 290-6 Speed enforcement thru electronic devices; 290-70- delete paragraph about closing of streets during school hours – outdated; change to “local traffic only”- no cutting thru, allows for enforcement; noise ordinance- extend Friday & Saturday until 9 pm, Sunday until 8 pm (only in commercial district); (Question from MK about making Sunday earlier- Tarquinio said that was what the old ordinance was, mostly for church services); 260-41- Sidewalk encroachment permits- change to allow

tables to stay out at close of business (Question from Haar- is that annually renewable? Shawn Bolles-Zoning – said renewable at expiration of insurance); From Zoning Ordinance – Attachment about multi family dwelling “units”- adding language that says garage apartment is counted as one of the dwelling units (MK asked for clarification about lot size- Bolles said it becomes part of definition); Smoke shop ordinance- feedback from County Planning- 1000 ft limitation makes it exclusionary, change to 750 ft, (and Tarquinio said also clarify what constitutes a “park”); Language under “Occupancy Permits”- with regard to change in tenant with no change in use (in commercial district). Need to know who occupants are, add language to require a zoning permit (no cost) for change in tenant. Haar asked about residential tenancy? Bolles said that would be a bigger change to Zoning Ordinance to enact a future property rental Ordinance; Tarquinio added that in conjunction with PennDot grant for MEC improvement on West Harford would have to change several alleys to one way so as not to lose parking spaces- needs to be changed in Ordinance. (Huckleberry, Pine, Elderberry). Kiger asked about short term rentals- Wendell said that is a much larger issue. Mayor Strub commented- why require a permit for tenant if there is no change of use. Wendell/Bolles said it covers a number of issues- safety (fire/police), subletting, making sure landlords are not adding spaces, etc.

BY MOTION OF TURANO/HAAR, COUNCIL VOTED TO HAVE ABOVE CHANGES INCORPORATED INTO NEW DOCUMENT PREPARED BY GENERAL CODE.

- b. Finance/Budget – Kameen noted final discussions regarding salaries to take place in Executive Session at the end of the meeting.
- c. Parks – Haar gave her report: New ADA water fountain has been installed by water authority; not hooked up, will be done in the spring.
- d. Borough Property – Ciervo had no report, has not gotten into Borough Office to look at it; Tarquinio said close to moving into Sheriff’s office. Ahlstrand said spoke to Barry Bernathy about server, etc. Turano has agreed to be point person to coordinate; Mayor said November 19th is when the County said they will turn it over.
- e. Streets & Lights – Ciervo reported that street lamp (W George & Broad) lost in wind storm on Saturday; Paul will try to fix. Tarquinio asked whether Council looked at light in front of Craft Show- Wendell said not a significant difference; Rob will get price. Ahlstrand noted that finally received estimate to repair corner of Broad & Harford, sent to insurance. Tarquinio advised that they met with Brian Snyder, County Planning, about submitting grant application for traffic study- corridor study, ideas about how to alleviate problem at corner.
- f. Technology – Wendell reported- need some new computers for the office; would like to do something about email so Council would have Boro email
- g. Insurance –Turano reported looking at health insurance renewal; looks lower than expected.

8. **Mayor's Report – Mayor reported- October – 42 citations, 91 traffic stops, 2024 miles logged. Noted that speed monitoring device was up. Moveable, needs to be charged periodically. Charge lasts 7 days, takes an entire day to recharge; Status- Route 6 Tire – average speed was 25.76, 5503 cars in 24 hrs. (coming into the Borough) Max speed 63 mph; Broad St @ Columns- avg. speed 24.99, 4,656 cars in 24 hrs. (Max speed 59 mph). New officer will begin training soon; advertising for new officers; overnight traffic ban began Nov 1. ; should have new police car by end of month.**
Chief addressed target areas of enforcement- if people have complaints, call and they will put traffic device at that location, can monitor traffic flow. Can't use in Court.
Chief reported they applied for a grant for AED units from Firehouse Subs (one for each patrol car).
Mayor said SOP manual is being reviewed by some residents and others, looking for comments; may be ready to adopt in December. O'Neil (resident) asked if online? Mayor will email. Also, receiving applications from officers with experience due to change in leadership in MPD, change in "vibe" in department. Recruiting through FB.
Wants to purchase VASCAR units for 2 police car- needs Council approval (refurbished, but warrantied as new)- up to \$1750 BY MOTION OF TURANO/FOSTER, COUNCIL APPROVED PURCHASE OF VASCAR UNITS FOR COST OF UP TO \$1750.
Sale of old Police Vehicle – Chief said advertised on several automobile websites with pictures, details, etc. No one was willing to submit written bid. Only bid was from Wallenpaupack School District for \$1250. BY MOTION OF WENDELL/HAAR, COUNCIL VOTED TO ACCEPT BID FROM WALLENPAUPACK.

(Question from George Borecky – resident- about signs at baseball field; should come down. Haar will contact them to remove.)

9. **Treasurer's Report: Greg Myer provided his report – Over in Realty Transfer Tax; in good shape. Should hit budget with Real Estate Taxes. MK had a question about reimbursement from Milford Twp. for Workman's Comp- is that full amount? Myer said yes, budgeted too high. MK asked if Dingman's paid yet? Myer said bills just sent out at end of October. BY MOTION OF KAMEEN/TURANO, COUNCIL ACCEPTED TREASURER'S REPORT AS SUBMITTED.**
10. **New Business:**
- a. **Office of Emergency Management Update- Ahlstrand handed out forms to be completed by Council members and returned to Tim Knapp; Ahlstrand explained they have a plan, will have meetings within so many hours of an emergency and/or storm, and then daily briefings, etc.**
11. **Old Business:**
- a. **ALS- Ambulance service. Tarquinio gave update; Commonwealth out of Scranton will be stationed in Shohola in empty firehouse; will provide services for the first 6 months for free and will then determine if profitable. If not profitable, 7 municipalities will**

share cost. May have to assess Emergency Medical Tax (1/2 of 1 mill) which would come to \$4-5,000.00 for the Borough.

- b. Central Sewer update- Received an Intermunicipal Agreement from Tony Waldron. Council needs to review, discuss at workshop, vote in December. Need to agree with Milford Twp. & Westfall Twp to go forward with agreement, determine feasibility, cost of engineering, etc. Not going forward to commit to central sewage.
- c. Blue Ridge Franchise Contract- Turano gave update- will have public hearing at December Council meeting; will go over feedback/final info at workshop.
- d. Road Bids- Ciervo said road bids will not go out until the early spring. Will get new proposals from PennDot dividing up streets & alleys so they can obtain separate bids and accept what they want. Will have 3 years of liquid fuel monies available.

BY MOTION OF TURANO/WENDELL, MEETING ADJOURNED TO EXECUTIVE SESSION AT 8:28 PM. TO DISCUSS EMPLOYMENT ISSUES IN CONNECTION WITH BUDGET.

COUNCIL BACK IN SESSION AT 9:20 P.M. BY MOTION OF TURANO/FOSTER, COUNCIL UNANIMOUSLY APPROVED THE PUBLICATION OF THE PROPOSED BUDGET AS PRESENTED. BUDGET TO BE ADVERTISED IN THE PIKE COUNTY DISPATCH AND AVAILABLE FOR REVIEW BY THE PUBLIC. HEARING TO APPROVE TO BE HELD ON DECEMBER 3, 2018.