

ON TUESDAY, OCTOBER 20, 2020 THE MILFORD BOROUGH COUNCIL HELD THEIR REGULAR MONTHLY BOROUGH COUNCIL MEETING VIA “ZOOM”.

PRESENT ON THE CALL: PRESIDENT FRANK TARQUINIO, VICE PRESIDENT ADRIANNE WENDELL, COUNCIL MEMBERS ROB CIERVO, PETER COONEY, JOE DOOLEY, SUSAN LYDDON, LUKE TURANO, SOLICITOR ANTHONY MAGNOTTA, BOROUGH SECRETARY LAURIE DIGESO, TREASURER GREG MYER, MAYOR SEAN STRUB.

This meeting was advertised and open to the public. Attendance by press and public was accomplished by call in or log in, and there were members of the public present in this manner.

Meeting was called to order at 6:00 PM by President Frank Tarquinio. Roll call and Pledge of allegiance.

Agenda Adopted with the addition of adding voting to approve an administrative assistant for the Borough office- by motion of Wendell/Ciervo.

JD-Need to revise minutes to include content of a blank space. Will approve next meeting.

Public Comment:

David Heim spoke about a parking issue at 316 W. Catharine St. Wanted to know if Rob Ciervo had a chance to address the issue. There is a five-car parking area in front of the residence. Understood this not allowed because it is part of the verge. RC- Shawn Bolles is following up on that.

ARB Certificates of appropriateness:

1. 105. E Harford St.- Steve Segal-Auto Spa
2. 208 West Harford Street- Adriane Wendell- Harrington House
3. 214 E. Harford Street- Max Maltsev- Milford Thrift

By motion of LT/JD all three ARB Recommendations were approved.

Treasurer’s Report: Treasurer’s report by Greg Myer was accepted **by Motion of JD/LT.** GM- as of 9/30/2020 the Borough received \$652,494 in Real Estate Taxes. Need to collect \$15,500 more to reach budget. In delinquent taxes, the Borough collected \$45,639, collected more than budgeted.

New Business: FT- Application of Guy Corter at 507 Broad Street approved by Planning Commission for a conditional Use. Need to vote to advertise and schedule a conditional use hearing. **Motion to approve advertising and scheduling a conditional use hearing by AW/LT.**

Propose to have Attorney Magnotta adopt a policy to allow the Borough Secretary to schedule and advertise ordinances and hearings without having to wait for Council to vote to approve it. **Motion to approve resolution by LT/AW.**

LST-JD -this is a tax of \$52 a year for any employee or self-employed in Milford Borough who makes over \$12,000 a year. Revenue estimated @\$15,000 annually the first year. Minimum of 25% must go to EMS/Fire

FT- Should we vote to advertise an ordinance to approve the LST?

Motion to advertise the LST ordinance by LT/JD.

West Harford Street Project- Amendment to the Borough Code- FT- Penn Dot requires that we have lines of sight at each corner in order for them to approve or get permits to continue fixing the streets or sidewalks of West Harford Street. AM took the recommendations of the engineer from Penn Dot. The lines of sight would require the Borough to add no parking rules to these particular sights. AW asked about the alleys that were passed by ordinance to be made one way for this purpose? AM- This is the culmination of several on site meetings. An amendment must be made to add additional no parking to the Borough Code.

Motion to advertise public hearing to Amend the Borough Code on prohibited parking by AW/LT.

Special Budget Meeting- JD has been working on a draft budget and hopes to have it ready for distribution by the 10/27 Budget meeting. A final one should be ready after voting takes place on the referendum on the election ballot.

Street parking for election day- JD met with Frank at Borough Hall to observe procedures for November 3rd and discussed whether there is a need to restrict parking to those voting only. Would like to add no parking signs to Catharine Street before Tuesday. Would be blocked off Sunday night.

Motion to restrict parking on West Catharine Street 11/1 through 11/3 to voters only by LT/AW.

New Administrative Assistant- Laurie and Adriane met with Kathleen Conte and would like to hire her part time effective Nov 1st. **Motion to approve hiring Kathleen by AW/JD.**

Comprehensive Plan- Reminder to fill out the survey online and log on to 2nd public meeting on 10/21.

Review Comments from Planning Commission on 537 Plan- Planning Commission recommended that we change plan to state that no additional hook up for a time period of five years to ensure capacity and function. After some discussion about not wanting to cut off anyone who really wants or needs to hook up in the five-year time frame that they recommend changing the first bullet of the 537 plan to say any request for hook up needs to be done by the first three years on a case by case basis.

By motion of LT/SL Council to alter first bullet to reflect changes and send to HRG.

Halloween Trunk or Treat- Will be held on Saturday 10/31, 1-4pm in the County parking lots. Milford Presents created a poster for Facebook page and Borough website. Cars will be at a safe distance and following safety protocols. Residents who donate candy will receive a poster for their home redirecting trick or treaters to the trunk or treat. As of this date there are already 15 businesses participating.

Resolution to change PA DCED Multi modal Transportation grant application with Lehman Township - FT proposed a motion to draft a resolution to change the grant application dollar amount to \$100,000 from \$75,000 by recommendation of Rosemary Brown. **Approved by motion of LT/SL.**

Resolution to PA State Historic Preservation Office- AW- this would be a resolution to become a part of certified local government program which allows us to apply for a grant to look at our design guide which was done about 20 years ago and revitalize it. The fee of \$2000.00 match could come from anywhere. Hoping to find the funds from donations. **Motion to approve resolution as presented by LT/JD**

Cherry Alley- FT spoke about estimates we received for Cherry Alley repairs. LD read estimates aloud. FT- we should have engineers take a look and see what the best solution is. RC- ditches are not permanent solution for this alley. Creating a visible dry well essentially. Agrees there should be an engineer involved. Laurie to set up an appointment with engineer from Kiley and Associates.

Referendum Reminder/Letter- Remind everyone when voting to please vote to approve the referendum on the ballot regarding ambulance tax.

Public assemblies and Special Events policy- FT-AM provided us with a rough draft on policy for special events and public assemblies. AW- how do we distinguish this from a Borough special event in park, parade, etc. Do we combine the two? FT suggested to table this until Council has more time to review it.

Old Borough Office Building/Offer to Lease- Scott Wilson would like to make an offer to lease the building and repair. He is not on the zoom meeting. Questions about who would pump the septic, what would be the monthly lease price? Who would pay the taxes? PC will contact Scott Wilson and have him get in touch with the Borough office.

Mayor's Report- Mayor Strub reported 150 calls for the month of September. Mileage up since last year, tickets down. Would like to recommend hiring Officer Diaz part time. He was recommended by the PSC. If Council approves, they will start background check. FT- this will be contingent on passing background investigation.

JD/RC Motion to initiate a background check on William Diaz and upon successful completion, motion to hire.

Mayor Strub mentioned doubling down on COVID-19 measures in the Borough as things are starting spark back up again.

Zoning Report- Several permits issued. Conditional use hearings coming up. Shawn Bolles noted that the Community House signage is going up and that they are compliant with sight lines etc.. Political signs have been a nightmare this year. We should revisit code on these signs. We can regulate size, location, quantity.

Borough Secretary noted that the Borough currently does not have a commercial building inspector. John has left BIU and Dave does not have a commercial license. FT asked if two council members will look into other options for building inspectors. SB will reach out to Frank at code inspections.

Parks, Trees. Recreation- Lt mentioned that Annette Haar won a Garden of Distinction Award for Barckley Park.

Baseball may run into 2nd week of November. Water Company prepared to turn off water then.

Dale Thatcher- 4RFP for tree removal. Superior Tree has the winning bid. 32 trees to be removed. Homeowner will be billed 50% of the cost. Total bill \$18,000. Already billed around \$9,000. Stump removal will cost \$2500.00. Will be done by Stump Grinders. If council approves, they can start removing 1st week of November. By motion of LT/AW approved to start removal of trees and stumps.

Appointments- Resignation letter from Granger Greenbaum and Doug Manion from Planning Commission. Bonnie Crellin to move to full member from alternate. Letters of interest from Megan Strub and George Lutfy for Planning Commission. **Motion to accept resignations and appoint Megan Strub and George Lutfy to Planning Commission.**

RC mentioned a reminder that leaves need to be placed at edge of property not in the street. No pickup on alleys or on Harford or Broad Street.

Ft- JD applied to Cares grant. Borough received \$114,695 to apply to ambulance service. Shared with neighboring municipalities who paid into ambulance service.

Greg Myer proposes to move banking for financing of garbage truck to Dime Bank instead of Wayne Bank for a significant cost savings. Finance of \$65,028 over 5 years at 2.97%. **Motion to accept with these terms by JD/LT.**

Motion to Adjourn RC/AW

Adjourn to Executive Session

